CHAPTER XXVI
The Smooth Transition of Power Act

Section 1.
Definitions-
(a) Officers- This shall include any officer who is either elected, or appointed by the Senate.

(b) Incoming- This will refer to the officer that will be taking over the job on the day after commencement (or the day that officers change).

(c) Outgoing- This will refer to the officer that will be leaving on commencement day (the official day that officers change).

(d) Sharing the Position- This will mean that the incoming and outgoing officer will essentially share the position. They will work together as much as possible, and attempt to make all decisions as a team. The ultimate authority, as well as the authorized signature will remain with the outgoing officer until the official day of officer transition.

Section 2.
All ASUCR Officers will-

(a) Create a report of exactly what they have done in the past year. This report will include a job description, as well as a synopsis of what they individually have done. Attached to this report will be a copy of all reports from the previous officer for the past five years. The outgoing officer may also include anything else that they deem to be important to the job. The outgoing officer shall present this report to the incoming officer at the transition retreat. Another copy of this report will be given to the ASUCR President, where he will hold it so that others can view the information.

(b) Within one week of the election, the outgoing officer shall contact the new officer and meet with them as soon as possible. Once this meeting has taken place, both the incoming and outgoing officers share the position for the remainder of the term until the time where the officer transition takes place, and the incoming officer completely takes over the position.

(c) Make every attempt to help the incoming officer avoid pitfalls that the outgoing officer may have encountered.

(d) On/or after the official day of officer transition, the new officers, as well as all Senators, and all wards
of the Senate (including ex-officio's) will take part in a swearing ceremony. The outgoing President (if available), and/or the outgoing Executive Vice President (if available) will perform the ceremony for the incoming President and Executive Vice President. The incoming President and Executive Vice President will swear in the remainder of the senators and officers noted above. The ceremony will include an oath that binds the sworn in to the ASUCR constitution/bylaws, as well as the rule of Student Conduct for UCR.

Section 3.

The President will-

(a) Be responsible for a report that is outlined in section 2

(b) Be responsible for making a written report that will be used as an ASUCR Year in Review. The purpose of this report will be to inform students of the progress of the Senate during the past year. This will also serve as the official historical record for future Senates.

(c) Be responsible for keeping all of the reports on file so that anyone who wishes (i.e. someone thinking about running for office) can look at them.

(d) Make a copy of the ASUCR Year in Review and keep it in the front office with all the past years to serve as an ongoing document for ASUCR.

Section 4.

If an officer does not comply with the rules in section 2, he will be subject to the following sanctions-

(a) If the outgoing officer does not comply, they will not receive any stipend, or pay from ASUCR in any form. If the final paycheck has been disbursed, the individual will be sundry-debited to the university for the amount of the final paycheck.

(b) If the incoming officer does not comply, then a report will be issued to the full incoming senate detailing specifically what the officer did, or did not do. The outgoing Senate President at the beginning of the next incoming senate meeting will issue this report. If no more meetings are scheduled, it will be the responsibility of the outgoing President to call a meeting with at least a 48-hour notice.

(c) If any party feels that they either have not been treated fairly under the terms of this bylaw, or for some other reason, or extenuating circumstance, they may ask the ASUCR Conflict of Interest Committee to review the issue.

Section 5.
If the same person is both incoming and outgoing-

(a) In the event that the incoming officer and the outgoing officer are the same person, the individual will not be required to share the job with anyone else during that transition time. The officer will however still be responsible for writing the report that is outlined in section 2 part A of this bylaw. They will be required to submit this report to the outgoing President no later than the transition retreat. This report will be given from the outgoing President to the incoming President.

Section 6.

Officers not covered in this bylaw-

(a) Officers not covered under this bylaw are encouraged to abide by it, and help the incoming person more effectively do their job.

Section 7.

Storage of all reports-

(a) The ASUCR President will be responsible for keeping a copy of each of the reports. The President will have to keep the reports organized so that anyone who is considering running for an office will be able to view them.

(b) This file will be available to any student under the Freedom of Information Act.