Chapter XL
Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention Bylaw

Section 1.
This Chapter shall govern the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention as a committee under the purview of the Associated Students of the University of California, Riverside. The Associated Students Chancellor’s Committee on Sexual Harassment and Sexual Violence Prevention has been reestablished at the University of California, Riverside in September of 2014 for the purpose of educating students regarding matters related to sexual harassment, sexual violence, domestic violence, intimate partner violence, and stalking through campus-wide programs and events. Our commitment is to provide efforts in defining what consent is, what violence against students look like, and how harassment, violence, and unwanted sexual attention can be prevented and stopped on UC Riverside’s campus. Such instruction benefits the student body by ensuring safety and support on campus. This committee does not provide legal help, counseling, or disciplinary action but will provide the contact information that the University of California, Riverside provides.

To ensure that student interests are served throughout the entire process of implementing the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention, the Associated Students of the University of California, Riverside (ASUCR) will work in conjunction with the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee to see the successful and timely completion of all the projects.

We stand by Survivors Bill of Rights, and are committed to updating and working on the Survivor's Bill of Rights. We are committed to providing information about options, support and assistance to survivors of sexual assault, domestic violence, dating violence, and/or stalking to ensure that they can continue to participate in UCR-wide and campus programs, activities, and employment. All survivors of these crimes and violations, regardless of race, color, national origin, religion, creed, age, disability, sex, gender identity or expression, sexual orientation, familial status, documentation status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction, have the following rights, regardless of whether the crime or violation occurs on campus, off campus, or while studying abroad.

Section 2.
A. The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall consist of ten (10) voting undergraduate students as follows:

1) ASUCR Chairperson appointed by the President;
2) A Vice-Chairperson appointed by the Chairperson;
3) Marketing Coordinator appointed by the Chairperson;
4) Program Coordinator appointed by the Chairperson;
5) Maximum six (6) full-time UCR students, not necessarily, associated with any of the listed organizations, appointed by the Personnel Director;
6) Two (2) ASUCR Senators appointed by the Personnel Director;
7) Have representation of students from active student organizations or committees that work on sexual assault and sexual violence prevention appointed by the Personnel Director;
   a. This includes but is not limited to:
      i. It’s On Us
      ii. Counseling Center
      iii. The Womens Resource Center
      iv. SAVE
      v. The LGBT Resource Center
      vi. CARE
      vii. Other Costco Hall organizations
      viii. Housing

B. The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall consist of the following non-voting ex-officios as follows:

   1) One (1) Ex Officio staff from the Title IX Office
   2) One (1) Ex Officio staff from CARE Office
   3) At least one Ex Officio from the Office of the Vice Chancellor of Student Affairs

Section 3.

This section outlines the criterion for student atmosphere within the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention. The Committee shall be responsible for and ensure that:

(a) No person should ever feel pressured to announce at anytime if they are or are not a survivor;

(b) Informing the committee members that there will be discussions about sexual assault and sexual violence and anyone can be excused from the meeting at anytime for self care;

(c) Informing the committee that there will be mandated reporters present;

(d) Having a response and comprehensive training done by Title IX or CARE at the beginning of every academic year;

(e) It is a space of respect for all individuals.
Coordinate with students in organizations working on sexual violence prevention when events and programs arise.

Section 4.

The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall:

(a) Not vote on any agenda items without meeting quorum of five (5), and there will be no proxy voting;

(b) Review and update the Survivor's Bill of Rights as well as come up with action plans appropriately;

(c) Hold meetings at least once every week during the regular academic year, no later than week two of every quarter. Meetings shall be run by parliamentary procedure and minutes will be taken by the committee’s appointed Vice-Chairperson unless announced by the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee Chair;

(d) Have a deadline for agenda items as determined by the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee Chair;

(e) All funding allocations shall be ratified by Senate;

(f) With the goal of keeping Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention accountable and transparent to the student body, keep publicly accessible records, aside from confidential student information, on the ASUCR website, such as minutes of all committee meetings of the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee with updates;

(g) Be able to remove, by a majority vote, any appointed committee member(s) due to unjustifiable absence or conflict of interest;

(h) The Chair shall be appointed by the ASUCR President and approved by Senate with a majority vote.

(i) The Chair shall be nominated by the previous Chair and then approved by the current sitting members by a majority vote.

Section 5.

Officers
A. The Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention shall have four (4) executive officers, a Chairperson, a Vice-Chairperson, a Marketing Coordinator, and a Program Coordinator whose duties will be as follows:

a. The Chairperson Duties
   The Chairperson shall:
   i. act as the chair of all committee meetings;
   ii. act as a liaison between students and administration
   iii. develop new projects,
   iv. make any executive decisions with the input of the Vice-Chairperson,
   v. invite the administration to attend meetings and events,
   vi. follow the Survivor's Bill of Rights, and
   vii. edit and update the Survivor's Bill of Rights and the committee’s bylaws
   vii. present updates to Senate.

b. The Vice-Chairperson Duties
   The Vice-Chairperson shall:
   i. take and publicize meeting minutes
   ii. substitute for the Chairperson’s duties as outlined in the case of absence
   iii. aid the Chairperson in any work that goes into event planning put on by the committee
   iv. be responsible for nominating a committee member to act as a representative to the Student Advisory Council
   v. be responsible for making sure Section 4 of the bylaws are followed.

c. Marketing Coordinator Duties
   The Marketing Coordinator shall:
i. serve as the main publicity and marketing organizer

ii. develop flyers, posters and social media messaging

iii. be responsible for the adequate publicity of the events planned in the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention.

**d. The Program Coordinator Duties**

The Program Coordinator shall:

i. see that all programs and events of the committee are carried out

ii. reserve appropriate spaces for all programs and events

iii. fill out requisitions forms as needed

iv. complete the food safety requirement, as also required by HUB scheduling

v. communicate with the marketing coordinator regarding all program and events dates and times

vi. be responsible for the set-up and cleanup of all program and events.

vii. be responsible for delegating work to committee members

**e. Student Representative Duties**

The Student Representatives shall:

i. serve as voting members on the committee

ii. give input in all events and decisions made

iii. read and understand the Survivor’s Bill of Rights

iv. shall respond to duties given to them by the executive members

*Updated November 2016*